



SASKATCHEWAN
FINANCE
Revenue Division
2350 Albert Street
Regina, SK S4P 4A6

INTERNATIONAL FUEL TAX AGREEMENT

(IFTA) LICENSE APPLICATION

License Year _____ New Renewal

Ensure that all areas of application are completed. Incomplete applications will not be accepted. Forward the original application to Saskatchewan Finance and retain a photocopy for your records. READ INSTRUCTIONS ON REVERSE PRIOR TO COMPLETING APPLICATION. (Note: The license expires each year on December 31.)

Legal Name/Address of Applicant:

Name: _____
 Address: _____
 City: _____
 Province: _____ Postal Code: _____
 Telephone #: _____ - _____ - _____
 Fax Number: _____ - _____ - _____
 Contact Person: _____
 IRP Account Number: _____
 U.S. DOT Number (if applicable): _____

IFTA Account # (if renewal): _____

Operating Name/Mailing Address (if applicable):
 Name: _____
 Address: _____
 City: _____
 Province: _____ Postal Code: _____
 Telephone #: _____ - _____ - _____
 Fax Number: _____ - _____ - _____
 Contact Person: _____

(New Applicants – attach copy of IRP Cab Card)

- Is the applicant a resident of Saskatchewan? Yes No Briefly describe the established place of business you maintain in Saskatchewan? _____
 Are all the records maintained in Saskatchewan? Yes No If no, where? _____
- Indicate the primary commodity transported: Perishable Products Heavy Equip./Ag. Implements Livestock Grain Fluids
 Vehicles Other _____
- Do you wish to file a consolidated return for fleets based outside of Saskatchewan? Yes No If yes, record your IRP account number(s) for non-Saskatchewan fleets: _____
- Were you ever registered in IFTA in any other jurisdiction? Yes No If yes, where? _____
 For which year(s)? _____
- Indicate the fuel types for which an IFTA return will be filed _____ (G-gas, D-diesel, P-propane, O-other)
- Do you have bulk fuel storage? Yes No If yes, in which jurisdiction(s)? _____

License and Decal Fees:

Annual License Fee \$ 65.00

Total # of decals required (# of motor vehicles _____ x 2) _____ x \$2.00 = _____

Total Fees Payable _____

Total Payment Enclosed \$ _____

Office Use:
Decal #s: _____ to _____
Date Issued: _____

Office Use: Effective Date _____

Certification: The applicant agrees to comply with the reporting, payment, recordkeeping and license display requirements as specified in the International Fuel Tax Agreement. The applicant authorizes the Province to remit taxes owing to other jurisdictions on their behalf and authorizes the Province to withhold any refund of tax overpayment, if delinquent taxes are due any member IFTA jurisdiction. The applicant authorizes the Province to exchange information with other member jurisdictions and with IFTA Inc. (a clearinghouse that distributes information to the IFTA jurisdictions). Failure to comply with these provisions shall be grounds for revocation of the IFTA license in all member jurisdictions. I certify that I fully understand what is required of me and I certify that the information contained in this application is to the best of my knowledge, true, accurate, and complete.

Authorized Signature _____

Title _____

Date _____

NOTE: APPLICATION FOR A NEW IFTA LICENSE CANNOT BE PROCESSED WITHOUT A COPY OF VALID IRP CAB CARD
 Make cheque payable to: **Saskatchewan Finance**

INTERNATIONAL FUEL TAX AGREEMENT (IFTA)

License Application Guidelines

Indicate the license year for which you are applying (note that the license year is based on a calendar year) and also whether this is a new application or a renewal application. Please identify your IFTA Account number if this is a renewal application.

The following information will help you to complete the IFTA application.

Legal name of applicant:

- In the case of a corporation or society, etc., this is the name registered with the Corporation's Branch and shown on your income tax returns.
- In the case of an individual or partnership, please use the surname, first name and middle name format.
- This name must always agree with the name in which the vehicles are registered.

Legal address of applicant: Use the registered street address, city, province and postal code of your business.

Contact person, telephone and fax numbers: The telephone and fax numbers should be those for the contact person identified.

IRP number: The number assigned to you at the time of registration in the IRP (International Registration Plan). This number is found on your Apportioned Cab Card under the heading "supplement no." You must have at least one "qualified vehicle" registered in order to qualify for registration under IFTA. **New applicants must provide a copy of one cab card.** (Note: Some vehicles which are not licensed under IRP may also qualify if they are operated interjurisdictionally. To verify qualification of non-IRP vehicles, please contact our office.)

U.S. DOT number If you have a United States Department of Transport number, please record it.

Operating name: The name you use for your operations.

Mailing address: Use the street address, city, province and postal code to which you wish returns and correspondence sent. If you use a consultant, their address may be used.

Contact person, telephone and fax numbers: This contact person, telephone and fax number should be the person responsible for the completion of your quarterly returns.

Questions 1 through 6 must be completed. Incomplete applications will be rejected.

Complete the bottom of the application by entering the number of decals you require. Note that two (2) decals are required for each motor vehicle.

Calculate the total cost of your application by multiplying \$2 by the number of decals required and adding the \$65 annual license fee.

We recommend that you send either a certified cheque or money order (payable to Saskatchewan Finance) for the total application fee. If an uncertified cheque is used, your license and decals will not be forwarded until the cheque has been cleared through your account. **Applications will be rejected if full payment is not enclosed.**

Date and sign your application and state your title. **Read the certification carefully to avoid any misunderstanding. Unsigned applications will be rejected.**

If you have any questions, call our office toll-free at 1-800-667-6102, extension 7749, or from within Regina call 787-7749, or e-mail us at SaskIFTAInfo@gov.sk.ca.